

# NAID<sup>®</sup> CERTIFICATION

## MULTI-LOCATION CERTIFICATION COUNCIL (MLCC)

**Description:** The MLCC is a body comprised of NAID Active Member-company representatives whose firms are participating in the NAID Multi-location Certification Program (Program).

**Purpose:** The purpose of the MLCC is to review and determine the impact of recommended changes to the Program and to have the ability to approve, decline or suggest modifications to such recommendations.

**Composition:** The MLCC is comprised of that number of seats equal to the number of NAID Active Member-companies with 25 or more locations participating in the Program, plus one seat for the firms with 24 or fewer locations participating in the Program. No member company may have more than one seat on the MLCC.

**Selection of MLCC Members:** Each NAID Active Member company with 25 or more locations that participates in the Multi-location Program will appoint an employee or other representative to fill its seat on the MLCC. For companies with more than 25 locations, the right to a seat on the MLCC is automatic and immediate upon submission of a completed Multi-location NAID Certification application, including the initial year audit schedule. There is no term limit for those participating firms representing MLCC members with 25 or more locations.

The participant company to provide a representative to fill the 1 seat on the MLCC to be occupied by firms with 24 or fewer locations is selected by a majority vote of all the firms in that group. The term limit for participating company representative with 24 or fewer locations will be two years.

The members of the MLCC will elect from their number a representative to service as chairperson for a two-year term. The chairperson will be the designated point of contact of record for all association communications, as well as being responsible to conduct MLCC meetings.

The NAID Executive Director, or designee, is the point of contact of record for the Committee. Prior to the establishment of the MLCC as an operating body, there is a moratorium on changes to the Program unless mutually agreeable to all multi-location program participants.

### **Description of Rights:**

*MLCC-Proposed Program Changes:* At its discretion, the MLCC has the right to propose changes to Program standards to the NAID Certification Rules Committee (Committee) for its consideration. The Committee has the right to modify, reject or accept (for advancement to the Board) any MLCC-recommended program change. If the Committee should modify the MLCC's proposed program change in any way, it is obligated to return the recommendation to the MLCC to approve the modification prior to submittal to the NAID Board for consideration.

*Committee-Proposed Program Changes:* At its discretion or under direction from the NAID Board of Directors, the Committee has the right to propose changes to NAID Certification standards for the Program to MLCC for its consideration. The MLCC has the right to modify, reject or accept (for advancement to the Board) any Committee-recommended Program change. If the MLCC should modify the Committee's proposed program change in any way, it is necessary for the Committee to approve the modification prior to submittal to the NAID Board for consideration.

*NAID Board of Directors' Role in Program changes:* The NAID Board of Directors does not have the power to effect changes to NAID Certification standards applicable to firms having more than 25 locations, unless such proposed changes had been approved by the MLCC. The only exception to this provision is the NAID Board's right to modify the current fees schedule related to obtaining NAID Certifications.

*Modification of NAID Certification Fees:* The NAID Board of Directors will have the right to modify any and all fees related to members obtaining NAID Certification provided that the modification is proportionally equal to all program participants.

**Timeframe for Responding:**

Either the Committee or the MLCC has up to 45 days from the time the proposal is submitted to respond by approving, modifying or rejecting a proposed change to the Program. In the event either is unresponsive within the established timeline, the proposed change to the Program will automatically advance to the Board of Directors for its consideration.